

Our purpose: TO ENRICH THE JOURNEYS OF OUR PEOPLE AND OUR GUESTS



PRIDE

IN OUR PEOPLE

GOLDEN TICKET RESERVATION FORM

Team Member's Name:	
Position	
Department:	
E-mail address to forward confirmation	

Once approved by Director of S&M and Director of F&B, please send the request to:
reservations@thelandmark.co.uk and restaurants.reservation@thelandmark.co.uk

Accommodation			
Arrival Date:			
Departure Date:			
No of nights:	1	No of people:	(*2 max.)

Approved by Director of S&M: _____ Forecast: _____

Dinner	
Great Central Bar & Restaurant <input type="checkbox"/>	Winter Garden <input type="checkbox"/>
Date:	
Time:	
No of people:	(*2 max.)

Breakfast	
Winter Garden <input type="checkbox"/>	Room Service <input type="checkbox"/>
Date:	
Time:	
No of people:	(*2 max.)

Approved by Director of F&B: _____

In case of any F&B extras, Team Member will be entitled to a 50% discount.
(*Minibar and Mirror Bar excluded)

The employee is responsible for his/her guest, which includes their conduct, behaviour, and for paying any unpaid expenses upon their departure.

All bookings are subject to availability and will not be taken if there is a risk of business being displaced; bookings will only be made once approved by Director of S&M and Director of F&B. No bookings can be made during the month of December.

Reservations must be made in advance and this form must be received by the hotel in advance to receive a discount. Walk-ins will not receive any discount.

Employee's signature: _____ Date: _____

Team Member has passed probation, is currently employed, working regular hours and is not on notice period.

Head of Department's signature: _____ Date: _____